**ACCOUNTING 1 Grades 9-12 ½ Credit**

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Accounting I is an introductory course designed for everyone. You will discover how a business runs financially and makes a profit. It lays the foundation for the four-course accounting program by teaching you how to analyze and record basic accounting transactions using a manual as well as computerized system. You will complete many hands-on activities and apply accounting concepts as you work through a realistic service business simulation. You will also study the importance of personal and business ethics related to the accounting profession.

**Units of Study**

**MCj01569790000[1]**Ch 1—Accounting Equation

Ch 2—Debits and Credits

Ch 3—Recording Transactions

Ch 4—Posting to the Ledger

Ch 5—Checking Accounts

Reinforcement Activity 1-A

Ch 6—Worksheet

Ch 7—Financial Statements

Ch 8—Adjusting/Closing Entries

Reinforcement Activity 1-B *“Accounting isn’t just adding*

Common Summative Assessment *and subtracting”*

**Classroom Discipline and Behavior Expectations**

**Students will be expected to:**

* Comply with all school and district rules and policies
* Show respect to the teacher, other classmates, and guests
* Adhere to the Computer Lab policy and Internet Use policy when using the computer
* Be in the classroom and ready to work when the bell rings.

**Class Format**

Lectures, classroom discussion and in class assignments will be the norm.

**Bring to Class**

Textbook, notebook, calculator, pen, pencil, and positive attitudes

**Grading Policy**

Students will earn points for homework assignments, in-class assignments, projects, quizzes, and tests. Grades will be posted on a regular basis.

Letter grades will be assigned based on the following grading scale:

A 93% or better C 73% to 76%

1. 90% to 92% C- 70% to 72%

B+ 87% to 89% D+ 67% to 69%

B 83% to 86% D 63% to 66%

1. 80% to 82% D- 60% to 62%

C+ 77% to 79% F 59% and below

Formative Assessments 20%

Summative Assessments 80%

*Grading modifications may be made for students with IEP or 504 plans.*

**Daily Assignments/Late Work/Missing Work**

Accounting is a course where the curriculum from one lesson is needed to complete the next lesson.  It is extremely important to keep up with the daily work and complete missing work in a timely manner.  Time is provided in class to complete assignments. If you are not able to complete assignments in class, you need to make arrangements with me to come in before/after school/during WIN time.

**Relearning and Reassessment**

**Summative reassessment:** Students must complete all missing formative work and attend a review session before retaking a summative assessment.  The first reassessment will be an alternate version of the exam. If additional reassessment is needed, the teacher and student will identify the area(s) of difficulty and agree on an alternative form of assessment.

**Plagiarism Policy**

Students must produce their own work. Students who copy work from the Internet, copy from another student, or allow another student to copy their work will receive a zero on the work and will be disciplined according to the school policy.